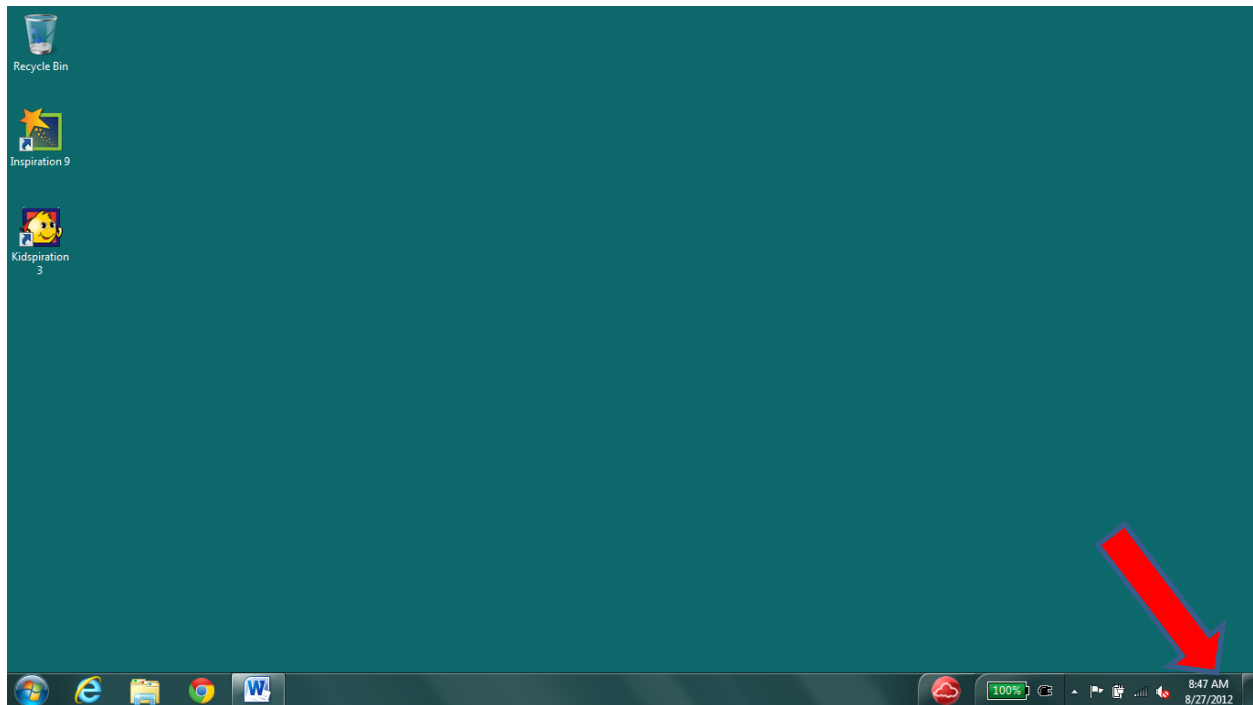


# Time Synchronization

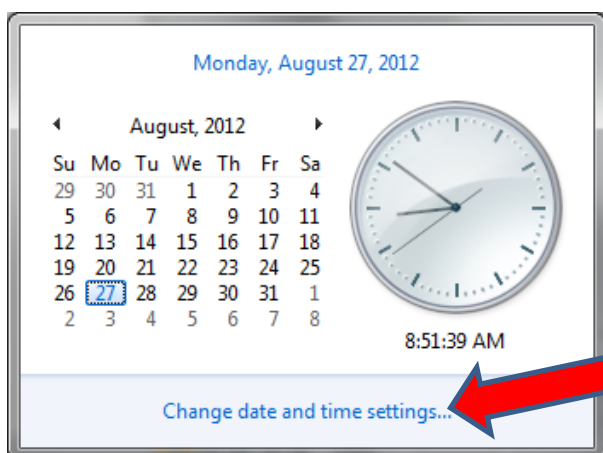
Login into the Computer as Student

Click on the time and date in the lower right hand corner

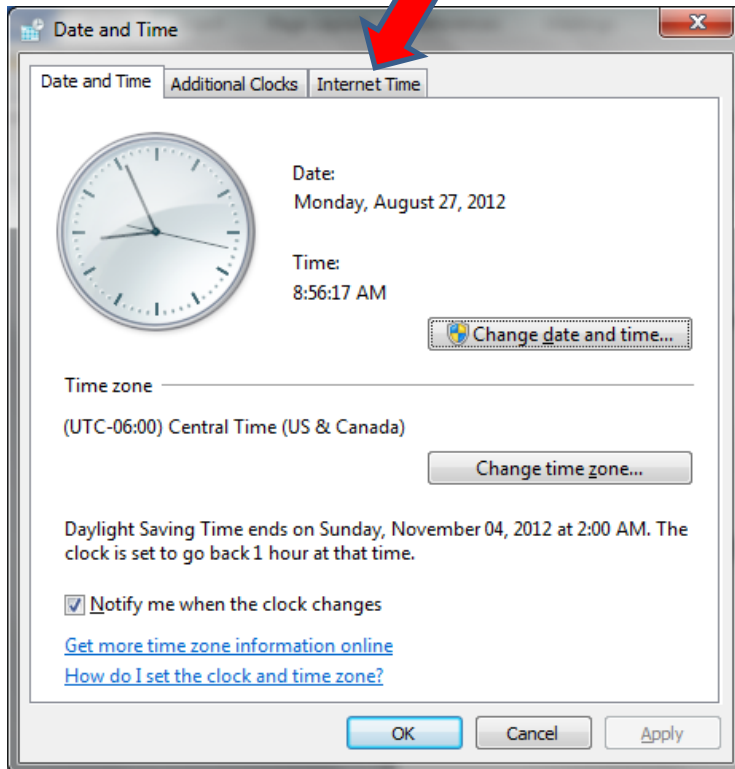


This will open the Date and Time panel.

Click On **Change date and time settings...**

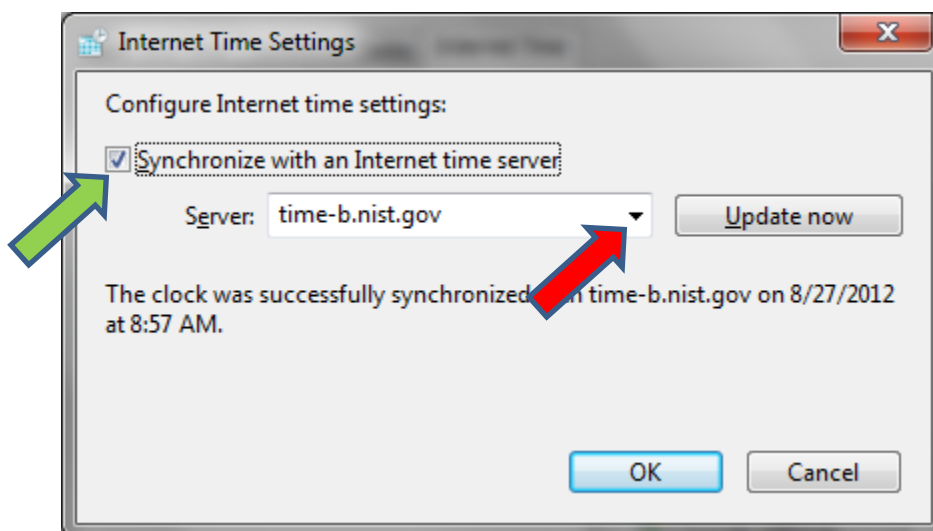


Click on the **Internet Time** tab

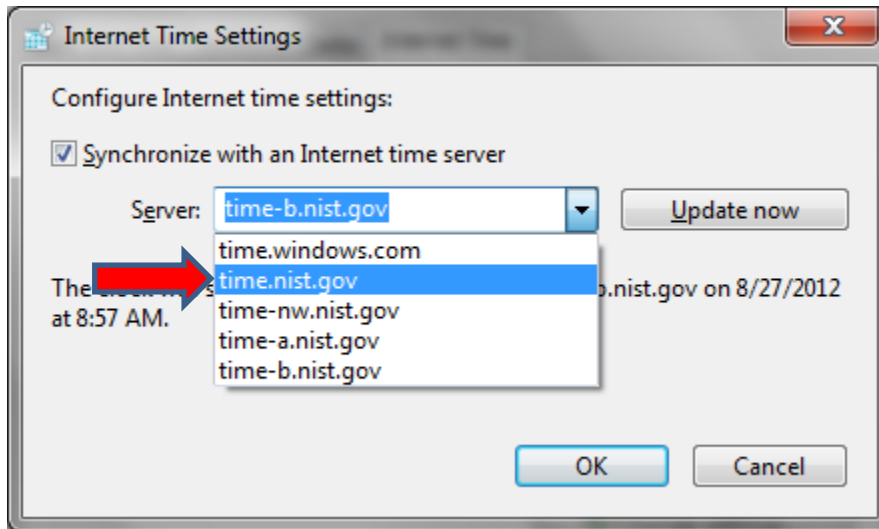


**Verify** that there is a check mark in the box labeled **Synchronize with an Internet time server** (green arrow)

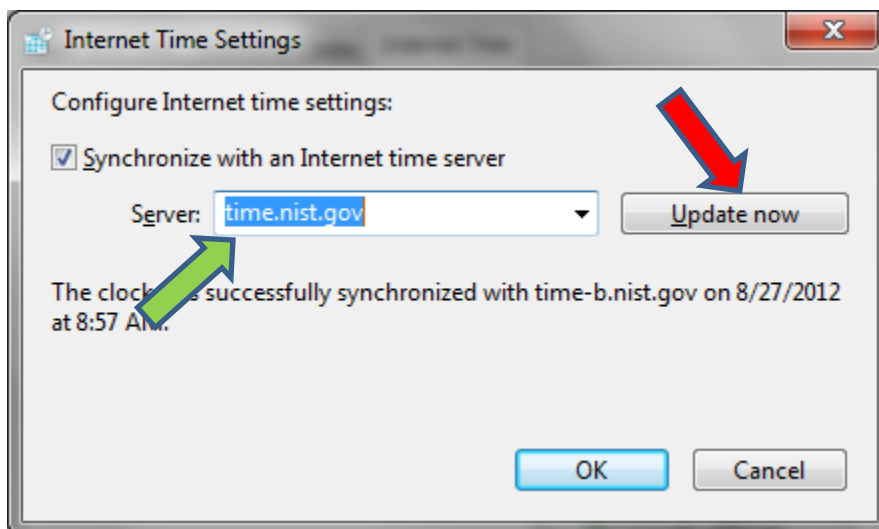
Next click on the drop down arrow in the **Server** field



Click on **time.nist.gov**



**Time.nist.gov** should now be in **Server** field (green arrow)



Click on **OK**.

Next, click on the **Update now** button. You should get a message that “**The clock was successfully synchronized...**”. This completes the time synchronization process. Please reboot the computer.

If you get an error message, wait a few minutes and click on the **Update now** button again. If you still get an error message, please reboot and try the **Update now** button. If still unsuccessful, please open a Phaseware ticket here: <http://tracker.phaseware.com/nosd/main.aspx>.