



Dear WVL family,
Below are the instructions for returning property belonging to WVL.

Elementary Students- grades 4K through 4

- **Please return the file box** that your curriculum came in. (4K-2nd grade) You can pack material that needs to be returned in it to prevent damage to those items.
- All Elementary students, if you are returning to WVL next school year, and using a **WVL laptop and charger**, **you will need to return it at this time**. A new device will be issued to you prior to the new school year. A prepaid FedEx shipping label is enclosed for this return.
- If you are enrolled in the **WVL 4K program**, only the Math manipulative kit needs to be returned. A list of materials is included in this mailing and the items to be returned are **highlighted in yellow**. A prepaid FedEx shipping label is enclosed for this return.
- If your student is enrolled in the **WVL curriculum for grades 5KG through 2nd**, lists of materials for the Math in Focus manipulative kits and the titles of the 15 student Science books to be returned are enclosed. The items are **highlighted in yellow**. A prepaid FedEx shipping label is enclosed for this return.
- If your student is enrolled in BookShark or Lincoln Learning (**grades 3 & 4**) you will only need to return the WVL Math in Focus manipulative kit. The items are **highlighted in yellow** on the list enclosed. A prepaid FedEx shipping label is enclosed for this return.

Middle and High School students- grades 5 through 12

- If your student is currently in **5th grade** (2024-25 school year) and using a **WVL LAPTOP & CHARGER**, **it will need to be returned at this time**. A prepaid FedEx shipping label is enclosed for this return. A new device will be issued before the new school year. Returning students currently in **grades 6-11** (2024-25 school year), and using a WVL laptop, may keep possession of the laptop through the summer to use again next fall.
- **Grades 5-12**, a prepaid FedEx shipping label is enclosed for returning WVL textbooks/materials. For your convenience, I have enclosed a schedule (HS) or grade level list (MS) with the items to be returned **highlighted in yellow**.

If you are not returning for the 2025/2026 school year, and have already notified us, a label is either already included in this mailing or will be mailed to you separately with instructions for returning technology if you have it. **If you have not already done so, please make sure to communicate with your SLA what your intentions are for next year and if your address has changed.**

- Families that would prefer to drop off materials can come to the Wisconsin Virtual Learning / Ozaukee High School office Monday through Thursday from 8:00 am to 3:00 pm. You may leave your materials on the table in the lobby with your student(s) name indicated on the returns. A sign-in sheet and post it notes will be available.

Wisconsin Virtual Learning/Ozaukee High School
401 Highland Drive
Fredonia, WI 53021 * **Please note- we are closed on Fridays during summer.**

For a complete list of books/materials that you are required to return, visit our website www.wisconsinvl.net. Click on the grey box "Enrolled Families" and then Elementary Material Return List, Middle School Material Return List, or the High School Material Return List under the Quick Links.

- Once you have gathered all books/materials, place them in a sturdy box and use packing materials such as crumpled newspaper, peanuts, or bubble wrap to secure items. If you are returning a **WVL LAPTOP & CHARGER**, use the original box and packing it came in to return it. If the original box is not available, use a sturdy box with packing to avoid damage. Seal each box with shipping tape.
- Affix 1 FedEx label per box and discard any unused labels.
- FedEx gives you 3 options for returning materials:
 1. Call 1-800-463-3339 and say "ground return pickup" WVL's account # is 6920590. FedEx will pick up at your home, let them know you have the PRP prepaid ground return label(s). If you experience any problems, dial 0 and ask for customer service.
 2. Go online to fedex.com/grd/rpp and schedule the pickup.
 3. Drop off your package(s) at a FedEx location. To find your closest drop-off location visit fedex.com and click the Locations tab at the top.
- Families that qualify for an ISP (Internet Service Provider) reimbursement check in the amount of \$140.00/family (less any outstanding fees) can expect to receive a check after July 15, 2025
- **The deadline for returning materials to WVL is June 16, 2025. After this date you will not qualify for the \$140.00 ISP reimbursement check.**
- If you enrolled with WVL after September 20, 2024 or you opted out of any standardized testing, you do not qualify for the ISP reimbursement check.

PLEASE CONTACT JANET IF YOU DO NOT RECEIVE ENOUGH LABELS.

If you have any questions on returning your materials, please contact Janet Zausch at 262-692-2489 X293 or email jzausch@nosd.edu

Wisconsin Virtual Learning
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