



Dear WVL family,

Below are the instructions for returning your books/materials.

Elementary Students- grades 4K through 4

- If your student was enrolled in BookShark, Little Lincoln, Calvert, or Lincoln Learning (grade 4K through 4) you will not need to return any textbooks, workbooks, or materials, you may keep everything you received.
- If you were enrolled in WVL Math in Focus (grade KG through 4), please visit our website www.wisconsinvl.net. Click on the grey box "Enrolled Families" and then 2020 Math in Focus Elementary Materials Return List. You will receive a FedEx label in the mail by May 22nd.
- If your student was enrolled in K12, you will receive labels/shipping instructions directly from K12. If you do not receive instructions or labels by June 12th, you may contact their customer service department at 1-866-512-2273, option #2.

IT IS VERY IMPORTANT THAT YOU ONLY RETURN BOOKS TO K12, PLEASE DO NOT SEND THEM ANY TECHNOLOGY.

Middle and high school students- grades 5 through 12

You will be receiving Federal Express prepaid labels by May 22nd via mail for returning your books/materials.

If you are not returning for the 2020/2021 school year, separate instructions and labels for returning technology will be mailed to you. Please make sure to communicate with your SLA what your intentions are for next year.

Families that would prefer to drop off materials can come to the Ozaukee High School office Monday through Thursday from 8:00 am to 4:00 pm. You must leave your materials in the lobby with your student name indicated on the box of books/materials and your laptop if you are not returning for the 2020/2021 school year.

Ozaukee High School/Wisconsin Virtual Learning

401 Highland Drive

Fredonia, WI 53021 * Please note- we are closed on Fridays during summer.

For a complete list of books/materials that you are required to return, please [CLICK HERE](#).

- Once you have gathered all books/materials, place them in a sturdy box and use packing materials such as crumpled newspaper, peanuts, or bubble wrap to secure items. Seal the box(s) with shipping tape.
- Affix 1 FedEx label per box and discard any unused labels. PLEASE FILL OUT YOUR ADDRESS ON THE RETURN LABEL.
- FedEx gives you 3 options for returning materials:
 1. Call 1-800-463-3339 and say "ground return pick up" WVL's account # is 6920590. FedEx will pick up at your home, let them know you have the PRP prepaid ground return label(s). If you experience any problems, dial 0 and ask for customer service OR contact Diane Scheftgen at 262-692-2489 X293 and she will schedule the return for you.
 2. Go online to fedex.com/grd/rpp and schedule the pick up.
 3. Drop off your package(s) at a FedEx location. To find your closest drop-off location visit fedex.com or call 1-800-463-3339.
- ISP (Internet Service Provider) checks in the amount of \$100.00/family (less any outstanding fees) will not be mailed to you until all your books/materials have been received. ISP checks will be mailed to families by 6/30/20.
- The deadline for returning materials to WVL is June 18, 2020. **You will not qualify for the \$100.00 ISP reimbursement check if your materials are received at WVL/OHS after June 18th.**
- If you have enrolled with WVL after September 20, 2019 as an exception student, you do not qualify for the ISP reimbursement check.
- All returning students that have a Windows 10 laptop will keep their technology for the upcoming school year.
- If you are borrowing a WVL laptop that has Windows 7 and you will be returning for the 2020/2021 school year you will receive a FedEx prepaid label/instructions for returning your laptop. Your laptop will be upgraded to Windows 10 and returned to you in August.
- Students who are not returning for the 2020/2021 school year will need to return their technology. FedEx labels and instructions will be mailed to you. PLEASE CONTACT DIANE IF YOU DO NOT RECEIVE LABELS.
- If you have moved and have not notified your SLA, please contact us asap to ensure there will be no delay in receiving your labels.

If you have any questions on returning your materials, please contact Diane Scheftgen at 262-692-2489 X293 or email dscheftgen@nosd.edu.

Thank you!

401 Highland Drive • Fredonia WI 53021 • WVL Web site: www.WisconsinVL.net