



Charter School of the
Northern Ozaukee School District
401 Highland Drive
Fredonia, WI 53021
Ph. 262.692.3988
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Dear WVL family,

Here are the instructions for returning your books/materials.

Elementary Students- grades 4K through 4

- If your student was enrolled in Little Lincoln or Lincoln Learning (grade 4K through 4) you will not need to return any textbooks, workbooks or materials, you may keep everything you received.
- If you were enrolled in Calvert KG through grade 4- ONLY students that were enrolled in math grade 3 and 4 will need to return the hardcover Math in Focus books A and B. You may keep all other Calvert books/materials that you have received. FedEx labels will be mailed to you by May 22nd.
- If your student was enrolled in K12, you will receive shipping instructions directly from K12 by the end of June. If you do not receive instructions or labels you may contact their customer service department at 1-866-512-2273.

IT IS VERY IMPORTANT THAT YOU ONLY RETURN BOOKS TO K12, PLEASE DO NOT SEND THEM ANY TECHNOLOGY.

Middle and high school students- grades 5 through 12

You will be receiving Federal Express prepaid labels by May 22nd via mail for returning your books/materials.

If you are not returning for the 2017/2018 school year, separate instructions and labels for returning technology will be mailed to you.

Attention families who live in the following communities: Fredonia, Saukville, Port Washington, Grafton and Random Lake. Please drop off your materials at Wisconsin Virtual Learning. The WVL offices are located in the Ozaukee High School building. If you do not live in one of the communities listed above and would rather drop your materials off at WVL, you are encouraged to do so.

Wisconsin Virtual Learning

401 Highland Drive

Fredonia, WI 53021

Office hours are Monday through Thursday from 8:00 am to 4:00 pm. **We are closed on Fridays during summer.**

For a complete list of books/materials that you are required to return, please [click here and select the grade level you are returning materials for.](#)

- Once you have gathered all books/materials, place them in a sturdy box and use packing materials such as crumpled newspaper, peanuts, or bubble wrap to secure items. Seal the box(s) with packing tape.
- Affix 1 FedEx label per box and discard any unused labels. **PLEASE FILL OUT YOUR ADDRESS ON THE RETURN LABEL.**
- FedEx gives you 3 options for returning materials:
 1. Call 1-800-463-3339 and say "ground return pick up" WVL's account # is 6920590. FedEx will pick up at your home, let them know you have the PRP prepaid ground return label(s). If you experience any problems, dial 0 and ask for customer service OR contact Diane Scheftgen at 262-692-2489 X293 and she will schedule the return for you.
 2. Go online to fedex.com/grd/rpp and schedule the pick up.
 3. Drop off your package(s) at a FedEx location. To find your closest drop-off location visit fedex.com or call 1-800-463-3339.
- ISP (Internet Service Provider) checks in the amount of \$135.00/family (less any outstanding fees) will not be mailed to you until all your books/materials have been received.
- The deadline for returning materials to WVL is June 16, 2017. **You will not qualify for the \$135.00 ISP reimbursement check if your materials are received at WVL after June 16.**
- If you have enrolled with WVL after September 15, 2017 as an exception student, you do not qualify for the ISP reimbursement check.
- All returning students will keep their technology for the upcoming school until further notice.
- Students who are not returning for the 2017/2018 school year will need to return their technology. FedEx labels and instructions will be mailed to you.
- If you have moved and have not notified your SLA, please contact us asap to ensure there will be no delay in receiving your labels.

If you have any questions on returning your materials, please contact Diane Scheftgen at 262-692-2489 X293 or email dscheftgen@nosd.edu.

Thank you!

